

**PETROGLYPH TRAILS PROPERTY OWNER'S ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE (ACC)
RULES AND GUIDELINES**

BACKGROUND

The Architectural Control Committee (ACC), a volunteer board of up to seven members appointed by the Petroglyph Trails Property Owner's Association (PTPOA or Association) Board, has the duty to consider and act upon matters of all Improvements, including Developments, Enhancements, and Restrictions and other matters outlined in the Covenants, Conditions and Restrictions (CC&R) document.

As part of this duty "the ACC shall have the authority to adopt, amend, add to, replace and rescind, from time to time, procedural and substantive rules to make them more definite and certain, and to carry out the purpose" of the CCRs. The following Rules have been adopted to address this objective. The Rules include selected current and past topics requiring definition and intent in keeping with the architectural and environmental character and integrity of the existing subdivision. But the Rules do not define every matter that could possibly come before the ACC, so not all requirements or potential exceptions are in writing. The CCRs declare a set of requirements for the subdivision. To the extent the Rules update some CCR requirements, the ACC acts on the most recent interpretations, definitions, requirements, and restrictions.

The CCRs provide for the ACC to have "the greatest degree of discretion possible in reviewing, approving and disapproving Plans", and states its decisions are "final and conclusive". The CCRs state an ACC decision varying from the CCRs and Rules does not mean the ACC must or will approve a similar exception. Any exception is decided within its own situation. These Rules assist the ACC, lot owners and builders in achieving the subdivision's intent.

DEVELOPMENTS AND ENHANCEMENTS

Any new construction, remodel, improvement, maintenance, repair and/or alteration to, as well as any alteration of or addition to a Lot, must be approved in writing by the Architectural Control Committee, prior to commencement. Failure to obtain ACC approval on any project covered by these Rules may be subject to a fine and/or stop work order.

NEW CONSTRUCTION AND REMODELS

Developments are brand new construction of a house structure and/or outbuilding (as defined in the CCRs), and Remodels (including Additions) that would affect or alter the exterior of any existing house structure or outbuilding, including but not limited to additions that would change the square footage of the existing house structure or existing outbuilding. All Developments must be in keeping with the architectural and environmental character and integrity of the existing community.

ENHANCEMENTS: EXTERIOR IMPROVEMENT, MAINTENANCE, REPAIRS AND ALTERATIONS

Enhancements are any exterior improvement, maintenance, repair, and alteration not specifically covered under the definition of Developments and must be approved by the ACC. This includes, but is not limited to, addition of or substantive changes to color of stucco, color of trim, walls, fences, addition, improvement or maintenance of non-permeable surfaces such as patios or driveways, landscaping, installation or placement of recreational equipment, objects Visible From Neighboring Property pools, outdoors spas, addition of or changes to exterior lighting, or any other alterations not specifically listed here, but which could be construed to alter the exterior appearance of the property or Lot. All Enhancements must be in keeping with the architectural and environmental character and integrity of the existing community.

ENHANCEMENTS: APPLICATION AND APPROVAL

Any enhancement must comply with both the CCRs and ACC Rules and must be approved by the ACC. Requests for approval shall be submitted in writing to the ACC. The application shall include a sketch, drawing and/or photographs and any other pertinent supporting documentation. Physical color or product samples (where applicable) or photographs or brochures may be required. The ACC and Applicant shall discuss and agree to in writing to a reasonable time limit on the completion of Enhancements not specifically dictated by the CCRs. A conditionally refundable compliance deposit may be required.

Criteria for completion and Final Inspection requirements of an Enhancement project may vary from those listed in Appendix A, at the ACC's discretion.

1.0 REQUIREMENTS FOR APPROVAL OF IMPROVEMENTS

Any construction, remodeling, outbuildings, or exterior alteration of property, including but not limited to addition of or substantive changes to color of stucco, color of trim, walls, coyote fences, addition of non-permeable surfaces such as patios or driveways, landscaping, installation or placement of recreational equipment, including basketball hoops, swing sets, play equipment, objects of art or sculpture visible at street level or from other properties, pools, outdoors spas, addition of or changes to exterior lighting or any other alterations not specifically listed here, but which could be construed to alter the exterior appearance of the property, must be approved in writing by the Architectural Control Committee (ACC), prior to commencement.

1.1 NEW CONSTRUCTION, REMODELS AND OUTBUILDINGS. Brand new construction, remodels affecting or altering the exterior of an existing structure, and the construction of outbuildings of any sort require that a formal application be submitted to the ACC. Note: All submissions must be in keeping with the architectural character and integrity of the existing community.

1.1.1. APPLICATIONS. The application must be fully filled out and signed by the owner and the contractor. It shall be the builder's and owner's responsibility to inform the ACC, in writing, of any contact information changes after submission of the Application to Build.

1.1.2. FEES AND DEPOSITS. The Plan Review Fee of \$425.00 and the compliance deposit of \$3,000.00 shall accompany the submission.

1.1.3. ARCHITECTURAL. One full-size set of architectural plans and one-half sized set thereof shall be submitted with the application. Included with these plans shall be a site plan depicting the topography of the lot and the intended footprint of the building, setbacks, ingress and egress, exterior walls, retaining walls where required. A professionally prepared and certified Storm Water Pollution Prevention Plan or SWPPP may be required if the amount of disturbed land is one acre or more. In such a case, a copy thereof must either be provided to the ACC, along with a copy of the permit application, at the time of the application, or in any event no later than by the time of the mandatory meeting with owner/contractor described below.

1.1.4. MANDATORY MEETING. A meeting shall be scheduled by the ACC with the general contractor and owner if available, to review the architectural and site plans and the process of obtaining ACC approval thereof. (See Appendix A for Summary of Milestones) The owner is ultimately responsible for activity on his or her lot. Assuming approval, a Site Development Approval and a Lot Development Plan Approval will be issued at this meeting.

1.1.5. BUILDING PERMIT. Once the Development Approval and a Lot Development Plan Approval are obtained, they must be submitted to Sandoval County and then to the Town of Bernalillo as part of the building permit process.

1.1.6 OTHER ALTERATIONS OR ADDITIONS. Any other exterior alteration or addition not included in Section 1.1 shall be submitted in writing with a sketch or drawing and any other pertinent supporting documentation as required by the ACC. A fully detailed submission is required including color or product samples (where applicable) or photographs or brochures may be helpful.

2.0 MISCELLANEOUS PROVISIONS APPLICABLE TO INITIAL DEVELOPMENT PLANS AND SUBSEQUENT SUBMISSIONS

2.1.1 COLORS AND MATERIALS. Colors shall be chosen from those on provided chart and approved by the ACC. Proposed color additions or changes on the exterior (inclusive of trim color or window cladding) necessitate a sample of the color(s) being proposed. On the exterior of a home there shall be only one main color, one accent color (stucco) or material (e.g. stone or tile accent), and one trim color (paint). Each color and material must be submitted for approval in writing by the ACC.

2.1.2 FENCES AND WALLS. Fences and walls should be submitted with a sketch that depicts their placement on the property, their height, a description of the material to be utilized (if stuccoed, they must match the main color of the home). SPLIT FACE BLOCK IS NOT AN APPROVED MATERIAL IN THE SUBDIVISION.

2.1.2.1 Split rail fence with wire, or wire fencing of any type, is not allowed.

2.1.2.2 Accommodation for garbage can surround to shield from view must match main house color (CC&Rs Section 6.4.f).

2.1.3 ADDITION OF NON-PERMEABLE SURFACE. A non-permeable surface added to any property, for instance, increasing a patio area, adding a roof overhang or paving of driveway that was not previously paved, require written, permission of the ACC prior to commencement of such activity. The submission for permission shall include a viable plan for detention of run-off from the new surfaces.

2.1.4 LANDSCAPING. In addition to completion of the dwelling structure and any ancillary improvements, landscaping must be minimally restored in ALL DISTURBED AREAS for a property to pass final inspection and be considered in compliance. The definition of minimal restoration is: raking all disturbed areas smooth, hydro-seeding with an indigenous mix and placing a native plant in every 100 square feet (10' x10' area) of the disturbed area.

2.1.5 TERRAIN MANAGEMENT (CC&Rs Section 6.3).

- On-Site Detention. Owners are required to construct on-site detention areas to intercept and contain all runoff from developed impermeable surfaces, or, where soils and slope permit, alternatively, use water harvesting swales to harvest runoff water to apply beneficial water to vegetation or gardens. If used instead of on-site detention, swales must be included into
- Owner should consult a registered engineer regarding the size and location of detention areas and water harvesting swales as well as consult the pamphlet "Rainwater Harvesting, Supply from the Sky" from the City of Albuquerque. Based on the Lot, the driveway, the soil, and Improvements or Structures proposed, the Lot Owner may, need the following: (1) holding ponds, (2) walled courtyard areas to retain runoff, or (3) use of dry wells, to reduce the effect of potential increased runoff within each Lot. Slope: Owners are required to ensure that any slope that was disturbed does not exceed a 3:1 slope unless permission is given by the ACC and a plan is approved to either armor the slope with rock and or rip rap or some other pre-approved method that will hold the soil in place.

- The Lot Owner, not the ACC or the Association, shall be responsible for the proper engineering of these items and neither the ACC, or the Association shall be liable to any Owner or any other person, association, or entity, for any damage, loss or prejudice suffered or claimed on account of the approval or disapproval of any plan.

2.1.6 There is a limit of 600 square feet of natural or artificial turf allowed in any plan. Plantings must be adjacent to or relatively close to the perimeter of the home by Article VI, CC&Rs Section 6.17(a)

2.1.7 RECREATIONAL EQUIPMENT. Recreational equipment or courts of any kind that will be visible from the street or to neighbors must be submitted in writing. Basketball hoops of a portable nature shall only be allowed if they are stored completely out of site after use. Above ground trampolines are prohibited.

2.1.8 OBJECTS OF ART AND SCULPTURES. Objects of art or sculptures on the exterior of the home or on the lot must be submitted with their proposed placement and approved in writing by the ACC prior to placement.

2.1.9 POOLS AND SPAS. Pools and spas shall be submitted for approval by the ACC. If approved, they shall remain covered when not in use to minimize evaporation.

2.1.10 EXTERIOR LIGHTING. All exterior lighting fixtures, including decorative, accent, landscape, walkway, driveway, solar, and security lighting shall be submitted to the ACC for review and approval whether the owner/contractor believes it conforms or not. Photographs or brochures of the lighting must accompany the submission for review and approval. It is strongly suggested that this be done PRIOR TO PURCHASE. No lights may shine upward (sconces must be fully shielded on top unless they are under a covered portal) and bulbs may not be visible either through glass, frosted glass or decorative cuts in sconces. If you need further assistance, consult with the ACC coordinator prior to your submission.

2.1.11 SATELLITE DISHES. Shall be placed in the least conspicuous place possible that still allows their function. It is best to discuss this with the ACC prior to installation. Prewire through the structure is preferred; however, external wires shall be painted to match the stucco of the home and shall not hang in a place conspicuously visible from the street.

2.1.12 OUTBUILDINGS All outbuildings permitted by CC&Rs Section 6.10 (with the exception of storage sheds) shall be limited in external size to under 1,000 sq. ft. Storage sheds may not exceed 100 sq. ft. and must be COMPLETELY concealed by a courtyard wall of an appropriate and approved height or match the residence architecture.

2.1.13 TIME LIMITS ON COMPLETION OF IMPROVEMENTS. The ACC and the applicant shall discuss and agree to in writing reasonable time limits on completion of improvements with each submission not specifically covered in Section 6.2.a of the CC&Rs.

3.0 CONSTRUCTION

3.1 SITE PROTECTION DURING CONSTRUCTION. Shall include the placement of protection for all vegetation not included within the footprint of the structure(s) being constructed.

3.1.1 Parking for all construction and worker's vehicles should be off street. If this is not possible, then parking shall be along the least used street or road adjacent to the property on which the construction is taking place and on one side of such street only so as not to impede the flow of traffic or create a potentially unsafe road condition.

3.1.2 Wherever parking is allowed, the adjacent vegetation must be protected, and cars shall not park on areas (boulevards) between the street and a paved walking path.

3.1.3 Construction shall not begin prior to 7:00am nor continue after 6:00pm.

3.2 SITE PREPARATION AND GRADING.

3.2.1 SANITATION. A portable toilet shall be placed at the site when construction commences. Penalties will be assessed with a lack of a portable toilet.

3.2.2 FENCING. The ACC reserves the right to require a chain link fence on any construction site.

3.2.3 GRADING. The site shall be graded to within 5% of final grade as part of the Site Development Plan approval, inclusive of post development runoff detention areas required by the SWPPP permit or any deficiencies perceived by the ACC. No slopes shall exceed 3:1 without the construction of retaining walls or an alternate method of slope stabilization approved in writing by the ACC.

3.2.4 DUMPSTER. An adequate construction type dumpster shall be placed on the site for detention and collection of trash and construction debris prior to the delivery of framing materials. A wire enclosure is not an acceptable substitute. Penalties will be assessed with an unkempt construction site.

3.2.5 DRIVEWAY CROSSINGS. The driveway crossing must be established at the onset of construction. Wherever possible, the driveway

crossing shall be a paved concrete dip section. If this is the crossing approved by the ACC, a cobbled dip shall be established and maintained throughout construction and replaced by a concrete dip section when practical and prior to final inspection. When a dip section is not possible, a culvert shall be utilized. A full sized, permanent culvert must be installed as part of the initial site preparation. A culvert shall not be less than 18 inches in diameter unless approved by the ACC. Depending upon the crossing a larger culvert may be required. Culverts shall extend a minimum of two feet beyond each side of the driveway. The owner of the property shall be responsible for maintaining the drainage crossing in a functioning manner, clear of sediment and debris, in perpetuity.

3.2.6 BAR DITCHES. Bar ditches adjacent to the property shall be and restored, if necessary, throughout and at the completion of construction.

3.2.7 ROADWAY. Damage to a roadway or a hazardous condition adjacent to the property under construction, whether a public roadway or a private access easement, shall be the responsibility of the property owner by way of his/her contractor to have repaired or rectified in a timely manner.

3.2.8 VEGETATION. Vegetation shall be protected by means of flagging barriers to prevent workers, subcontractors and others from parking on or running over areas that are not directly affected by the construction of the home. In addition, the contractor must protect and flag any roadside areas adjacent to, across from or near the construction site. The ACC may require additional protection at its discretion to prevent damage to delicate plant life. Trees outside of the construction footprint shall not be removed without approval from the ACC or its compliance coordinator to the extent it appoints one (referred to as the "Coordinator").

3.2.9 NOTE ON COMPACTION. The ACC recommends that owners require their contractors to provide results of compaction tests related to their home Initial construction prior to the pouring of concrete. The ACC does not monitor and is not liable for performance of this or any other testing.

3.2.10 FORMS SURVEY. A forms survey **MUST BE** performed by a professional surveyor and a copy of that survey **MUST BE** reviewed and signed off by the ACC Coordinator or a member of the ACC prior to pouring the footings or foundation. The penalty for not obeying this rule is major.

3.2.11 SHIELDING OF A/C OR MECHANICAL EQUIPMENT AND PAINTING OF BRIGHT METAL A/C or mechanical equipment whether on the roof or the ground shall be shielded from view on all sides by a full height, foursided stucco enclosure or stucco enclosure and gate that

matches the stucco on the house. All bright metal on the exterior of the home and on the roof shall be painted to match.

3.2.12 STOP WORK NOTICE. The ACC reserves the right and has the authority to issue a stop work notice if a written violation notice from the ACC is not rectified within a given time frame. If an immediate situation is severe or dangerous to persons, property or the environment, an ACC member or the ACC Coordinator may issue an immediate notice to stop work until the situation has been corrected. Failure to heed a notice to Stop Work carries a major penalty.

4.0 FEES, DEPOSITS AND PENALTIES

4.1 FEES. Fees, deposits and penalties are subject to change from time to time by the ACC. Until further notice the following schedules of fees, deposits and penalties are in effect.

4.1.1 Plan Review Fee – New Home Construction or Detached Guest House \$425 made payable to the Petroglyph Trails Property Owner’s Association.

4.1.2 Plan Review Fee – Remodel, addition or outbuilding \$100 + NMGRT made payable to the Petroglyph Trails Property Owner’s Association.

4.1.3 Administrative and County filing fee for setback waivers granted (\$225 + NMGRT).

4.2 DEPOSITS. Money shall be held on deposit to assure compliance with the CC&Rs as well as the ACC Rules and Guidelines. Penalties for non-compliance shall be levied against and may exceed the monies on deposit, in which case a lien of non-compliance may be filed against the property by the ACC.

4.2.1 Compliance Deposit – New Home Construction or Detached Guest House (submitted after construction of primary residence) \$3000. Check shall be made payable to the Petroglyph Trails Property Owner’s Association.

4.2.2 Compliance Deposit – Remodel, addition or outbuilding \$1,000. Check shall be made payable to the Petroglyph Trails Property Owner’s Association.

4.3 Penalty Schedule. Each person subject to the ACC Rules and Guidelines, and any amendments or additions hereto, acknowledges and agrees that a breach or violation of these Rules and Guidelines, and any amendments or additions hereto, is likely to result in immediate and irreparable harm to the rights and interests of other property owners in the subdivision and, therefore, agrees that the following penalties may be

imposed without the requirement of prior written notice and an opportunity for a hearing in front of the ACC, unless otherwise stated.

4.3.1 MINOR PENALTIES. The following violations shall receive an oral or written warning and a time period to correct. If the situation is not corrected in the time period allotted, then a penalty shall be issued and additional time shall be allowed to correct the situation. Additional penalties may be levied at the ACC's discretion until the situation is corrected or, if the ACC deems it appropriate a stop work notice shall be issued until the situation is remedied.

- No toilet once site development commences (\$100 per violation)
- Inadequate vegetation protection at the site and along roadways; restoration of any damaged/disturbed areas (\$100 per violation)
- No dumpster prior to delivery of framing material (\$100 per violation)
- Loose trash and debris on construction site (\$100 per violation) notice

4.3.2 MAJOR PENALTIES. The following violations will result in an immediate penalty.

- No forms survey prior to pouring concrete (\$500)
- Failure to heed a Stop Work notice (\$250.00 per day)
- Over 12 months for Construction without an extension being granted \$2500 at the beginning of month 13 or month 19 if extension granted and \$250 at the beginning of each month the home remains incomplete.
- Failure to obtain plan review and written authorization from ACC to begin project for remodel, addition, or outbuilding. (\$250)

5.0 ADDITIONAL ACKNOWLEDGEMENTS, RESTRICTIONS AND DEFINITIONS

5.1 Any and all variances from each and every covenant, condition, and/or restriction as stated in the "Petroglyph Trails Comprehensive Declaration of Covenants, Conditions & Restrictions" filed with Sandoval County on May 4, 2011, including amendments filed with Sandoval County on January 13, 2023, must be in writing and signed by a majority of the members of the Architectural Control Committee (ACC).

5.2 Lot owner acknowledges that "home occupation" shall mean a non-residential use of a home clearly incidental to the use of the home as a single family residence, which use is conducted by an Owner or other occupant of the home who is a permanent resident of the home and who has an occupation or business customarily recognized by zoning ordinances as an acceptable home occupation, which for example would include but may not be limited to professionals such as architects, engineers, lawyers, artists, authors or writers and the like, but in no

event will a business that is frequented by open to the general public be considered a home occupation. long and short term rentals are allowed so long as they don't become a nuisance. Artists or others with home occupations who open their studios or homes to the general public once or twice year, or otherwise for infrequent special events, are permitted to do so under the CC&Rs and their doing so shall not transform their home occupation into a business categorized as frequented by and open to the general public.

5.3 Lot owner acknowledges that they will, at all times, do what is necessary to protect and maintain all slopes on their property preventing any and all erosion and at all times keep the bar ditches between the bottom of the slope and the roadway open for receiving run off without regard to whether or not the slope and bar ditch is on the county right of way.

5.4 Builder acknowledges that should he/she sell a "spec" home prior to completion, the ACC must be notified immediately. The new homeowner must read and sign this document and provide a signed copy to the ACC.

5.5 PAINTING OF EXTERIOR METAL. Metal attached to the exterior of the home or walls (such as utility boxes, pipes, canales, etc.) must be painted to color match the house stucco. No external bare metals can be showing. Bare metal elements (such as metal facia) must be painted to color match the house stucco or trim color. Physical samples of proposed colors and materials must be submitted to the ACC for approval in writing.

5.6 ADDITION OF NON-PERMEABLE SURFACE. A non-permeable surface added to any Lot, for instance, increasing a patio area, adding a roof overhang or paving a driveway that was not previously paved, require written permission of the ACC prior to commencement of such activity. The submission for permission shall include a viable plan for retention of runoff from the new surfaces and might in some cases require that such plan be prepared by a licensed engineer.

5.7 RECREATIONAL VEHICLES. RV, Boat and Trailer Owners are allowed to temporarily park their vehicles on their property for four (4) non-consecutive nights per month. An RV, Boat or Trailer Owner may petition the ACC for an exception to this Rule, on a case-by-case basis. Failure to adhere to this Rule will result in a penalty of \$100 per night for violation of this Rule

5.8 MAINTENANCE OF WALLS, FENCES AND GATES. Walls, fences and gates, including gates shielding A/C or mechanical equipment, must be maintained and in good repair. If they are in disrepair Lot owner must repair or replace them after receiving approval of the ACC.

5.9 OBJECTS OF ART, SCULPTURES, OUTDOOR FIREPLACES, FIRE PITS, HOT TUBS AND SIMILAR OBJECTS. Objects of art, sculpture, fireplaces, fire pits, hot tubs and similar objects on the exterior of the home or on the Lot shall

be submitted with their proposed placement in writing to the ACC for approval. Objects within fully walled, enclosed portals and garden and courtyards do not need ACC approval if they do not exceed the height of the enclosure wall.

5.10 SIGNS. "For Sale" signs permitted under CCR section 6.11 are restricted to those advertising the sale of the property on which such signs are sited and must not exceed 6 square feet. Signs advertising public, infrequent Placitas-wide events (e.g. studio tour, garden tour, parade of homes) must not exceed 6 square feet, must be temporary (not be placed for more than 10 days) and approved in writing by the ACC in advance of placement.

5.11 TEMPORARY SEASONAL LIGHTING. The ACC allows temporary seasonal decorative lighting outdoors beginning on the Thanksgiving public holiday and must be removed within one week after New Year's Day. The lighting may be unshielded if it is of very low wattage and intended to minimize light pollution. The total amount of overall light emitted must be respectful of neighbors and the community, and not excessive or otherwise create a nuisance. See permanent lighting requirements.

5.12 FLAGS AND FLAGPOLES The ACC allows displaying the American, New Mexico and United States Military flags.

The following rules pertain to all flags displayed and flown:

- No more than two approved flags may be displayed at any one residence.
- Flags are either attached to the façade of the house, preferably, or displayed on a free-standing flagpole.
- Freestanding flagpole locations must be approved by the ACC. Flagpoles must be metal, under the height of 17 feet, properly anchored and homeowners need to adhere to the "Night Sky Act" regarding lighting.
- All other flags must be hung low enough to be concealed within a courtyard/ backyard wall.

5.13 QUIET HOURS The ACC has designated neighborhood quiet hours from 10pm to 7am Sunday through Thursday and 11pm to 7am Friday and Saturday.

6.0 ACC RESERVATIONS, PROCEDURES AND ADMINISTRATION

6.1. ACC RESERVATION. The ACC reserves the right to consultation and advice from any professionals in making their decisions.

6.2. ACC EMAIL COMMUNICATIONS ACCEPTABLE. When interpreting the PTPOA CCRs and ACC Rules, any approval, written notice, or other communication from the ACC or PTPOA may be sent via email. Violation notices explained in Section 9.3.1. also need to be sent as described. Members should use designated email for all inquiries -- petroglyphtrailsacc@gmail.com

ACC RULES APPENDIX A

Summary of Milestones

1. Mandatory ACC meeting with Owner and Owner's Contractor. Items required:

- A complete application including necessary samples, plans, etc. If exterior lighting is not included in initial approval, please obtain approval prior to ordering the fixtures.
- The application will be signed at the initial meeting in the presence of a notary.
- A SWPPP permit application or the permit itself if required.
- Plan Review Fee
- Compliance deposit

Received at meeting if submittal is approved:

- Site Preparation Approval
- Lot Development Plan Approval to Sandoval County Development for signature and to Town of Bernalillo for building permit. Copy of building permit to ACC within 7 days of issuance.

2. Site Development

- Portable Toilet delivered when significant work commences.
- Flagging installed on site, along and across roadway adjacent to the construction and anywhere else as directed by the ACC.
- Site graded to within 5% of final grade, inclusive of water detention, driveway, drainage crossing (no culvert less than 18 inches wide or less than 5 feet past each side of driveway), no slopes to exceed 3:1 without retaining wall or other stabilization method approved by the ACC in writing. Corners of structure staked.
- Once forms are set for concrete, a forms survey must be done. This must be submitted to the ACC for review and signature PRIOR to pouring concrete.
- The SWPPP Permit (if required) must be posted at the site and a copy delivered to the ACC PRIOR to pouring concrete. The plan must be maintained throughout the construction phase.

3. Lot Development

- Dumpster to be delivered prior to delivery of framing materials.
- Assure that any mechanical equipment on the roof or on the ground is screened from view, by an enclosure that is full height on all four sides. Framing is the time to assure this to avoid a costly error.

4. Final Inspection

- Home shall be complete including minimal restoration of disturbed areas or implementation of a formal landscaping plan that has been approved in writing by the ACC.
- Drainage crossing is complete (with end caps if a culvert) or concrete dip section; detention areas adequate and functioning; bar ditch restored; repairs made to adjacent roadway or private access easement if damaged or disturbed.
- All visible signs of construction shall have ceased.
- Once all criteria herein have been met, the deposit will be processed for refund, less penalties, if any.
- Owners of homes under construction past twelve months from the date the building permit was issued will be penalized as detailed herein.